


Revisionsheet for tests

My revisions					My check list before I hand in my papers:
	Test 1	Test 2	Test 3	Test 4	
Orthography					Orthography
Spelling					• Did I check my „oops friends“?
Quoting					• Did I keep to the rules for quoting?
Punctuation					• Did I check my punctuation?
Grammar					Grammar
Tenses					• Did I check my „oops friends“?
Modes					• Did I consequently apply the grammar rules?
Other G mistakes					
Expression and style					Expression and style
Variation of vocabulary					• Did I use adequate vocabulary or only simple words?
Expression					• Did I try to create interesting sentences on an adequate level of language for presenting my argumentation or ideas?
References					• Did I refer clearly from one issue to the other and check my use of “it”?
Sentence structure (parataxis/ hypotaxis)					• Did I vary and check the length of my sentences?
Word order					• Did I stick to the rules of the English word order?
Unnecessary fillers					• Did I avoid “empty words” (fillers) and repetitions of words?
Repetitions					
Structure					Structure
Introduction					• Did I show that I understood the task by creating a motivating introduction?
Paragraphs (main parts)					• Did I structure my text logically?
Transitions between parts/paragraphs					• Did I connect each paragraph and part logically by using linking words or chunks?
Conclusion					• According to the task: did I finish with a personal comment or outlook on the future on a level that is not just repeating what I said before?
Line of thought (“red thread”)					Line of thought (“red thread”)
Error in reasoning ¹					• Did I write a text that is interesting, reasonable, and logical for someone who reads it and might not know much about the subject?
Wrong fact(s)					
Missing paragraph(s)					
Missing reason(s)/explanation(s)/justification(s)					

¹ Denkfehler